

CGECCD: Draft Guidelines for Working Groups (DRAFT: 27th April 2006)

Working Groups are key mechanisms for CG Partners & Associates to engage in regular discussion, debate, and collaborative action regarding a specific area of focus, and thereby significantly contribute to the realization of the CG's three main objectives, to:-

1. *Contribute to the development of a cutting-edge global knowledge base on ECCD, drawing on scientific research and field experience through analysis, synthesis and dissemination which is accessible and used by a wide range of actors and stakeholders.*
2. *Facilitate a broad-based global understanding of the critical importance of ECCD to social development and poverty reduction and advocate for improved investments, policies and actions to support the holistic development of young children.*
3. *Strengthen national and regional capacities to generate disseminate knowledge, share information and advocate for the support of children's overall development.*

One of the strengths of the CG is the diversity of knowledge and experience that its partners and associates represent. The CG recognizes that

- Its Working Groups are a key mechanism for building on these strengths; and at the same time,
- in order for these Working Groups to function efficiently and effectively, some shared guidelines are required.

CG Working Group Guidelines

A CG Working Group:-

1. Is lead / facilitated by a Convener or Conveners from a CG Partner organization that is / are ready and willing to make this staff time commitment as a significant in-kind contribution to the CG;
2. Has Members who are CG Partners or Associates and whose organisations are ready to commit staff time to the roles and responsibilities of WG members, as a part of their organisation's in-kind contribution to the CG;
3. Includes representation of the Secretariat or Executive Board;
4. Has a clear Terms of Reference that ...
 - a. Includes a statement of purpose & rationale, planned activities & outcomes and a timeframe and budget that further the objectives of the CG and identifies key points of synergy with (i) global development agendas; (ii) emerging advocacy opportunities; (iii) specific regional agendas and opportunities;
 - b. Is developed by the Working Group members and is considered an integral part of the CG's Strategic Plan/Annual Workplan, reviewed at the Annual Consultation;
 - c. Accepts responsibility for regularly sharing information about the Groups activities with CG Partners, Associates, Secretariat and Executive Board via the Secretariat and the CG Quarterly Newsletter.